

# Memorandum

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TO : Director of Training

DATE: 3 June 1965

FROM : Chief, Language Training School

SUBJECT: Weekly Activities Report No. 12

A. SIGNIFICANT ITEMS

None to report.

B. OTHER ACTIVITIES

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1. [REDACTED] met with [REDACTED], on 2 June to discuss and coordinate the branch and division requirements for German language training during the coming year and to brief him on LTS facilities and current capabilities. [REDACTED] strongly favors full-time language training and said that he will send students to part-time courses or tutorial training only where no other alternative exists. He estimated that EE Division will require full-time training for about 20 students a year for the next few years and that almost all of the training will be concentrated in the first half of the calendar year. [REDACTED] expressed his satisfaction with the plan suggested by C/EE to extend the full-time course to 6 months.

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Such scheduling will tend to load our facilities heavily during the first half of the calendar year. This can perhaps be levelled out if other requirements can be taken care of during the remaining six months of the year. There are numerous advantages to starting several classes at one time, such as aptitude grouping and recombination in case of dropouts. The hiatus between the end of our present class in August and the beginning of the new six-month class can be used to retool the course for the longer period.

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2. [REDACTED] will meet on 4 June with C/NE and members of his staff to discuss training in Middle Eastern languages, with particular emphasis on coordination of course scheduling.

DOCUMENT NO. \_\_\_\_\_  
NO CHANGE IN CLASS. ☒  
☐ DECLASSIFIED  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: 2012  
AUTH: HR 70-2  
DATE: 28-1-82 REVIEWER: 606/99

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W 3. Enrollment in the Voluntary Language Training Program shows a dropout rate of 25% at the end of 10 weeks, our mid-term mark. This is a better showing than last semester when 35% of the students enrolled at <sup>the</sup> beginning had dropped out by mid-term. Ninety-eight out of the original 131 enrolled in March will thus receive mid-term ratings.

Every effort is being made to follow up on reasons for dropping out. Instructors are cooperating to the fullest with us.



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